



Meeting Minutes  
Children's Body-Image Foundation

President: Lane Andrews  
Vice President: David Wilson  
Secretary: John Vidmar

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**Opening:**

The regular meeting of the Children's Body-Image Foundation was called to order at XXXXXXXXXXXXXXXXXXXX (Location) by David Wilson (Meeting Chair).

Meeting called to order on 3 / 28 / 2009 at: 10:00 Am

*In Attendance:*

- |                      |                 |
|----------------------|-----------------|
| 1) Sheryce Andrews   | 7) David Wilson |
| 2) John Vidmar       | 8)              |
| 3) Jim Hockenberry   | 9)              |
| 4) Matt Wattenbalger | 10)             |
| 5) Kevin J. Brubaker | 11)             |
| 6) Lane Andrews      | 12)             |

*Board Members **not** present:*

- |                |                   |
|----------------|-------------------|
| 1) Joe Heskett | 3) Fred Panateano |
| 2) Jason Chung | 4)                |

Number of Visitors: 0

Is there enough present for a Quorum? Yes

\* A quorum shall consist of a majority of the Board attending in person or through teleconferencing.



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**A. Approval of Agenda (The agenda was approved as distributed):**

No formal vote on the agenda was conducted on the agenda but no objections were raised when reviewed.

**B. Approval of Minutes (Minutes of the previous meeting were approved as distributed):**

N/A

**C. Open Issues (Summarize the discussion for each existing issue, state the outcome, and assign any action item):**

After discussing the agenda the board elected officer.

- David Wilson bid for positions of Executive Director and Vice-President and was unanimously elected.
- Lane Andrews bid for position of President and was unanimously elected.
- John Vidmar bid for position of Secretary and was unanimously elected.

There was a discussion as to whether semi-annual meetings would be sufficient. It was decided it was sufficient at this time and additional meetings could be called as needed.



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A discussion was conducted concerning financial issues. It was discussed that the numbers used on the IRS not for profit forms were very conservative and the not for profit status with the IRS is still pending.

David informed the Board that a Key bank account to be used for all financial activity of the corporation was established. It is a non interest bearing account.

The fiscal year end will be 12/31.

It was discussed now that the first board meeting has been conducted, donations will now be accepted.

A discussion was held on Guidestar and it was agreed that having a profile with Guidestar was recommended to help the corporation establish a greater sense of legitimacy.

It was discussed whether donations would be paid directly to the providers or sent directly to the family. After discussion, it was determined that as of now payments would be made directly to the providers for tax reasons and to ensure money is only spent for its intended purposes.

The board discussed and agreed that at the present time, 70% of the funds should be held in reserve and only 30% distributed. The board agreed to revisit the reserve requirements as funds grow.

The board discussed and agreed that a cap, either a percentage or fixed dollar amount should be established for payouts per event. It was determined that a payout not exceeding \$150 may be made per person/per event and a person may receive a payout for more than one event.

The board discussed how to best grow the Foundation and accomplish its intended purpose and start and maintain a positive reputation in the community. The consensus was that we should currently limit our work to one partner (i.e. medical provider) at this time.

A discussion was conducted as to the qualifications to determine which applicants should receive contributions from the Foundation. It was determined a fast and effective way to distribute funds was necessary. The Board agreed that at this time, we would trust our partners to determine who would qualify to receive funds and would review this policy at a later date.

The Board discussed possibly partnering with others to help with the possibility of meeting the needs of people the Foundation could not assist.

The Board then had a discussion of possible fundraising opportunities. It was suggest that the Foundation is currently working on a golf outing, and a bike ride, wine tasting, and a silent



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auction may be other opportunities to explore. Several Board members also discussed approaching their respective employers with fundraising opportunities. The question about whether we are set-up to accept continuing monthly donations (i.e. from a credit card or payroll deduction) was raised. It was noted at this time this was not feasible but Dave would investigate the auto credit card deduction with Paypal.

**D. New Business** (Summarize the discussion for new issues, state the next steps, and assign any action item):

n/a

**E. Agenda for Next Meeting** (List the items to be discussed at the next meeting):

- 1) Approve Minutes
- 2) Update on Progress of Corporation.



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Meeting was adjourned at 11: 18 Am By: David Wilson (Meeting Chair)

Approved by: \_\_David Wilson\_\_\_\_

Minutes submitted for approval on: \_\_3\_\_/\_28\_\_/\_2009\_\_ (Date)

Accepted by: \_\_John Vidmar\_\_ (Secretary)